

**WEEKLY MEETING AGENDA  
FRANKLIN COUNTY VETERANS SERVICE COMMISSION**

Meeting of December 17, 2025

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- 1. CALL TO ORDER**
- 2. OPENING CEREMONIES**
  - a. PLEDGE OF ALLEGIANCE
  - b. PRAYER
- 3. ROLL CALL OF MEMBERS**
- 4. READING AND APPROVAL OF THE MINUTES**
  - a. Minutes for the week of December 10, 2025
- 5. GUESTS:** None.
- 6. FINANCIAL ASSISTANCE**
- 7. MATERIAL GIVEN TO COMMISSIONERS:**
  - a. Financial Snapshot – November
- 8. LEADERSHIP UPDATES:**
  - a. Financial Snapshot – November
  - b. Agency Activity
  - c. Revised Public Funds Policy
- 9. OLD BUSINESS:**
  - a. Updated Compensation Plan
  - b. Executive Director's Annual Evaluation
- 10. NEW BUSINESS:**
  - a. 2026 Compensation Pay for approval
- 11. FUTURE AGENDA ITEMS:**
  - a. Special Agenda Board Meeting – March 2026
  - b. Vista Village
  - c. Commissioner On-Boarding Process
- 12. ANNOUNCEMENTS (FOR THE GOOD OF THE ORDER)**
- 13. ADJOURNMENT**

FINANCIAL SNAPSHOT

\*Budget Period: Jan 1, 2025 - Nov 30, 2025

91%-98%

| 1. Grants                            | 2024 Annual Approved   | 5 yr. Average Approved (2020-2024)   | 2025 Approved Appropriations (Starting Point) | 2025 Revised Budget    | 2025 YTD Approved      | 2025 % Budget to Date | 2025 EOY Glide Path |
|--------------------------------------|------------------------|--|---|------------------------|------------------------|-----------------------|---------------------|
| Car Payment                          | \$ 103,923.22          | \$ 68,331.18   | \$ 90,000.00                                  |                        | \$ 62,725.51           | 70%                   | <                   |
| Car Repair                           | \$ 152,905.59          | \$ 117,346.28  | \$ 120,000.00                                 |                        | \$ 174,639.26          | 146%                  | >                   |
| COTA Voucher Purchased***            | \$ 17,630.00           | \$ 18,334.00   | \$ 17,000.00                                  |                        | \$ 6,750.00            | 40%                   | =                   |
| Medical (Dental)                     | \$ 308,750.41          | \$ 237,038.63  | \$ 280,000.00                                 |                        | \$ 306,584.34          | 109%                  | >                   |
| Food Vouchers Purchased***           | \$ 1,867,300.00        | \$ 1,185,460.00  | \$ 1,600,000.00                               |                        | \$ 1,800,000.00        | 113%                  | >                   |
| Food Vouchers HMC Program***         | \$ 262,200.00          | \$ 299,562.40  | \$ 290,000.00                                 |                        | \$ 295,000.00          | 102%                  | =                   |
| Meijer Voucher Purchased***          | \$ 192,034.00          | \$ 176,234.28  | \$ 145,000.00                                 |                        | \$ 72,767.00           | 50%                   | =                   |
| Mortgage**                           | \$ 365,786.25          | \$ 188,665.94  | \$ 250,000.00                                 |                        | \$ 263,782.55          | 106%                  | >                   |
| Other Household Expenses***          | \$ 37,616.12           | \$ 50,529.36   | \$ 39,110.00                                  |                        | \$ 26,963.43           | 69%                   | <                   |
| Rent**                               | \$ 1,089,909.73        | \$ 881,894.28  | \$ 980,000.00                                 |                        | \$ 816,689.82          | 83%                   | <                   |
| Speedway Vouchers Purchased***       | \$ 148,341.80          | \$ 126,175.23  | \$ 130,000.00                                 |                        | \$ 89,247.90           | 69%                   | =                   |
| Utilities (Elec, Gas, Water)         | \$ 232,442.19          | \$ 240,346.03  | \$ 220,000.00                                 |                        | \$ 222,632.73          | 101%                  | >                   |
| <b>Financial Totals^:</b>            | <b>\$ 4,778,839.31</b> | <b>\$ 3,589,917.61</b>   | <b>\$ 4,161,110.00</b>                        |                        | <b>\$ 4,137,782.54</b> | <b>99%</b>            | <b>=</b>            |
| <b>FV Issued (not in Inventory)</b>  |                        |  |   |                        | <b>\$ 1,650,430.90</b> | <b>96%</b>            | w/o FV purch        |
| <b>FV in Inventory</b>               |                        |  |   |                        | <b>\$ 225,800.00</b>   |                       |                     |
| <b>Grant Supplemental</b>            |                        |  |   | <b>\$ 437,000.00</b>   |                        |                       |                     |
| <b>Grant Totals</b>                  | <b>\$ 4,778,839.31</b> | <b>\$ 3,589,917.61</b>   | <b>\$ 4,161,110.00</b>                        | <b>\$ 4,598,110.00</b> | <b>\$ 4,137,782.54</b> | <b>90%</b>            | <b>&lt;</b>         |
| <b>Grant Budget Remaining^:</b>      | <b>\$ 23,327.46</b>    | ***These amounts are for vouchers PURCHASED, not issued  |   |                        |                        |                       |                     |
| <b>Grant % Remaining:</b>            | <b>1%</b>              | ^Due to different systems being used (i.e. eVetAssist and MUNIS), a grant annual expenditure variance of up to 1% may occur. |   |                        |                        |                       |                     |
| <b>Grants Expended per ERP/MUNIS</b> | <b>\$ 3,721,368.67</b> |  |   |                        |                        |                       |                     |

| 2. Personnel                    | 2024 Annual Approved   | 5 yr. Average Approved (2020-2024) | 2025 Approved Appropriations (Starting Point) | 2025 Revised Budget    | 2025 YTD Approved      | 2025 % Budget to Date | 2025 EOY Glide Path |
|---------------------------------|------------------------|------------------------------------|---|------------------------|------------------------|-----------------------|---------------------|
| Personnel Services              | \$ 1,827,530.55        | \$ 1,575,932.79                    | \$ 1,981,069.00                               | \$ 2,059,069.00        | \$ 1,966,834.42        | 96%                   | =                   |
| Fringe Benefits                 | \$ 878,737.07          | \$ 748,777.06                      | \$ 923,184.00                                 | \$ 935,942.00          | \$ 897,998.96          | 96%                   | =                   |
| <b>Personnel Totals:</b>        | <b>\$ 2,706,267.62</b> | <b>\$ 2,324,709.85</b>             | <b>\$ 2,904,253.00</b>                        | <b>\$ 2,995,011.00</b> | <b>\$ 2,864,833.38</b> | <b>96%</b>            | <b>=</b>            |
| <b>Pers Budget Remaining:</b>   | <b>\$ 130,177.62</b>   |                                    |   |                        |                        |                       |                     |
| <b>Pers Budget % Remaining:</b> | <b>4%</b>              |                                    |   |                        |                        |                       |                     |

| 3a. Materials & Services Administrative* | 2024 Annual Approved | 5 yr. Average Approved (2020-2024) | 2025 Approved Appropriations (Starting Point) | 2025 Revised Budget | 2025 YTD Approved    | 2025 % Budget to Date | 2025 EOY Glide Path |
|--|----------------------|------------------------------------|---|---------------------|----------------------|-----------------------|---------------------|
| Consultants**                            | \$ 746.16            | \$ 15,691.00                       | \$ 17,000.00                                  |                     | \$ 330.27            | 2%                    | =                   |
| Advertising & Promotions                 | \$ 82,360.98         | \$ 134,791.78                      | \$ 193,131.00                                 |                     | \$ 106,613.44        | 55%                   | =                   |
| Hosted Events                            |                      | \$ -                               | \$ 1,000.00                                   |                     | \$ -                 | 0%                    | =                   |
| Vehicle Storage & Parking                | \$ 24,900.00         | \$ 20,304.40                       | \$ 24,400.00                                  |                     | \$ 26,620.00         | 109%                  | >                   |
| Other Services & Charges                 | \$ 648.18            | \$ 930.60                          | \$ 15,253.00                                  |                     | \$ 634.89            | 4%                    | =                   |
| Office Materials & Supplies (Basic)**    | \$ 12,338.26         | \$ 21,309.57                       | \$ 21,481.00                                  |                     | \$ 9,660.26          | 45%                   | =                   |
| IT**                                     | \$ 116,351.11        | \$ 47,604.28                       | \$ 96,882.00                                  |                     | \$ 60,024.02         | 62%                   | =                   |
| Training/Travel**                        | \$ 42,571.34         | \$ 23,449.44                       | \$ 62,206.00                                  |                     | \$ 57,250.91         | 92%                   | =                   |
| <b>M&amp;S Admin Subtotals:</b>          | <b>\$ 281,450.03</b> | <b>\$ 276,564.98</b>               | <b>\$ 435,753.00</b>                          |                     | <b>\$ 261,133.79</b> | <b>60%</b>            | <b>=</b>            |

| 3b. Materials & Services Programs* | 2024 Annual Approved   | 5 yr. Average Approved (2020-2024) | 2025 Approved Appropriations (Starting Point) | 2025 Revised Budget    | 2025 YTD Approved      | 2025 % Budget to Date | 2025 EOY Glide Path |
|------------------------------------|------------------------|------------------------------------|---|------------------------|------------------------|-----------------------|---------------------|
| Transportation Services            | \$ 1,013,763.82        | \$ 805,968.67                      | \$ 637,274.00                                 | \$ 1,170,874.00        | \$ 1,036,700.46        | 163%                  | >                   |
| Burial Services**                  | \$ 397,482.41          | \$ 383,205.74                      | \$ 374,335.00                                 |                        | \$ 242,561.05          | 65%                   | <                   |
| Social Services (ERS)              | \$ 16,420.43           | \$ 45,645.45                       | \$ 75,000.00                                  |                        | \$ 7,749.57            | 10%                   | =                   |
| Home Delivered Meals (MOW)         | \$ 11,286.65           | \$ 16,121.00                       | \$ 50,000.00                                  |                        | \$ -                   | 0%                    | =                   |
| Community Development (MD/WAA)     | \$ 99,361.99           | \$ 53,500.33                       | \$ 89,500.00                                  |                        | \$ 102,494.53          | 115%                  | >                   |
| Home Repair (Safe Housing)         |                        | \$ 42,483.26                       | \$ 50,000.00                                  |                        | \$ -                   | 0%                    | =                   |
| <b>M&amp;S Program Subtotals:</b>  | <b>\$ 1,538,315.30</b> | <b>\$ 1,348,238.15</b>             | <b>\$ 1,276,109.00</b>                        | <b>\$ 1,809,709.00</b> | <b>\$ 1,389,505.61</b> | <b>77%</b>            | <b>=</b>            |

|                                       |                        |                        |                        |                        |                        |            |          |
|---------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------|----------|
| <b>M&amp;S Supplemental</b>           |                        |                        |                        |                        |                        |            |          |
| <b>Material &amp; Services Total:</b> | <b>\$ 1,819,765.33</b> | <b>\$ 1,624,803.13</b> | <b>\$ 1,711,862.00</b> | <b>\$ 2,245,462.00</b> | <b>\$ 1,650,639.40</b> | <b>74%</b> | <b>=</b> |
| <b>M&amp;S Budget Remaining:</b>      | <b>\$ 594,822.60</b>   |                        |                        |                        |                        |            |          |
| <b>M&amp;S Budget % Remaining:</b>    | <b>26%</b>             |                        |                        |                        |                        |            |          |

\*NOTE: Some line items may have invoices pending for the budget period reported

| 2025 BUDGET     | 2025 Supplemental | 2025 Revised Budget | 2025 YTD Appvd/ Expenditures | 2025 % OF BUDGET SPENT YTD | 2025 BUDGET REMAINING | 2025 % OF BUDGET REMAINING |
|-----------------|-------------------|---------------------|------------------------------|----------------------------|-----------------------|----------------------------|
| \$ 8,777,225.00 | \$ 970,600.00     | \$ 9,838,583.00     | \$ 8,653,255.32              | 88%                        | \$ 1,185,327.69       | 12%                        |